

## BOARD MEETING

Monday, July 12, 2021 at 7:00 pm  
Meeting conducted virtually

### MINUTES

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Present: EXECUTIVE: Patricia Wallace, Alan Lambert, Geoff Dawe.

DIRECTORS: Ronen Grunberg, Jan Stainer-White, Michelle Primeau, Dan McGeown, Martin Paivio.

STAFF: Kathleen Vahey, Curator

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1. **CALLED TO ORDER: 7:03 p.m.**

President, Patricia Wallace welcomed everyone to the virtual Board meeting and called it to order.

2. **DECLARATION OF ANY CONFLICT OF INTEREST:** None.

3. **APPROVAL OF AGENDA:**

**MOTION: 2021-AHS-044**

Moved by Geoff Dawe, second by Dan McGeown: THAT the agenda be approved with amendment of Item 12 – there is no Repair and Maintenance Report replace with Sports Hall of Fame . **CARRIED.**

4. **APPROVAL OF PREVIOUS MINUTES: June 14, 2021:**

**MOTION: 2021-AHS-045**

Moved by Alan Lambert, second by Jan Stainer-White: THAT the June 14, 2021 Minutes be approved. **CARRIED.**

5. **AURORA FACTOID: by Dan McGeown**

- Ronen Grunberg for July Factoid.

6. **FUNDRAISING**

**Hillary House Ball**

- Welcome to Courtney Cassidy, Cassidy Event Management- Event Strategist
- Sourcing completed, working on Food 90% complete- likely with Food in Motion
- Givergy online platform
- Materials almost ready for sponsor requests
- Logo “House Party Edition” introduced
- Board members listed various businesses they will approach for sponsorship, Courtney will update list
- If Board Members want to add anyone further please advise Courtney
- Suggests that we try to first get as a sponsor if that does not work request an auction item
- Sponsorship levels come with some free tickets depending on level (ie. Bronze 1 ticket, Platinum 4 tickets)
- No tax receipt provided for donations, companies can report as a marketing expense

- Once you have a commitment from a sponsor let Courtney know right away and she will manage it from there
- Board Members are responsible to pick up their own silent auction items
- Mark the date in your calendar as we will need to be available as a volunteer

**Scotch Tasting**

- Event Sponsor and 1 bottle sponsor confirmed – need 4 more bottle sponsors still
- 5 Scotch’s will be tasted with Tasting Master Keith Scott and with be tasting throughout the HH tagging each specific Scotch to a particular room
- Tasting is in collaboration with the Aurora Whisky Society
- 60 participants- will need to pick up their Scotch package

**7. PRESIDENT’S REPORT- Patricia Wallace:**

- Jeff Thom’s resignation has been submitted. he would like to still stay involved as a volunteer
- Board Workshop re strategic plan proposed for September 11<sup>th</sup>
- Confirmed August meeting will be virtual. September meeting back to in person
- 2021 marks the 40<sup>th</sup> anniversary of AHS owning HH. Will include in Ball material and on Social media
- Patricia Wallace has been asked to MC at Aurora’s July Concert in the Park to promote AHS

**MOTION: 2021-AHS-046**

Moved by Geoff Dawe, second by Patricia Wallace: THAT an official letter of thanks be sent to Jeff Thom. **CARRIED.**

**Action Items:**

1. Board members verify Sept 11<sup>th</sup> date works for meet

**8. TREASURER’S REPORT- Geoff Dawe**

- See written report
- Highlights Noted
- Geoff reports AHS is in good shape
  - Cash position increased due to Canada Summer Jobs payment
  - Draft 2020 Financial Statements provided
  - Compliments to new Book Keeper Agnes.

**MOTION: 2021-AHS-047**

Moved by Geoff Dawe, second by Dan McGeown: That the June Statements, P&L and Balance Sheet, be received for information. **CARRIED.**

**9. CURATOR’S REPORT- Kathleen Vahey**

- See written Report
- Highlights Noted
- Steampunk Festival approached HH for filming of a 19/20<sup>th</sup> century doctor series called “The Sawbones Society”. They will be on site all week with special contract details to ensure HH is kept safe (season one available on You Tube, Season 2 premier is Aug 7<sup>th</sup>)

- \$300 donation received for AHS History award
- New re-opening date proposed for July 21<sup>st</sup>- agreed by Board. Kathleen will announce re-opening on Social Media. Operating and re-opening plan underway by Kathleen.
- Three inquiries re tennis court use. Discussion on rental fees, concern re heritage window breakage, cost and installation of safety netting, labour. Further discussion re viability of investment, labour required, supervision and ROI. Unanimous agreement that the tennis court shall be used for exhibit purposes only.
- AHS to participate in Historic Places Days in July (Instagram takeover)
- AHS to participate in Digital Doors Open
- AHS to participate in Culture Days in Sep/ Oct
- Kathleen recommending Page Graphics for outdoor exhibit panels.

**MOTION: 2021-AHS-048**

Moved by Geoff Dawe, second by Martin Paivio: That Kathleen proceed with Page Graphics for the 'A Look Outside Hillary House' exhibition. **CARRIED.**

**10. RESTORATION WORKING GROUP- ALAN LAMBERT**

- See written report.

**11. LANDSCAPE REPORT- JOHN BARE**

- See written report.

**12. AURORA SPORTS HALL OF FAME- BOB MCROBERTS**

- See written report

**MOTION: 2021-AHS-049**

Moved by Alan Lambert, second by Dan McGeown: That Curator's Report, Restoration Working Group Report, Landscape Report, Aurora Sports Hall of Fame Report be received. **CARRIED.**

**13. NEW BUSINESS**

- Shauna White is no longer employed by the Aurora Museum and Archives

**ADJOURNMENT – 8:59 p.m.**

**MOTION: 2021-AHS-050**

Moved by Jan Stainer-White, second by Dan McGeown THAT the meeting be adjourned at 8:59pm **CARRIED.**

**NEXT MEETING**

Mon., August 9, 2021 7pm (virtual)